COURSE OUTLINE OF RECORD

Number: ENGW G003  TITLE: Grammar 3: Building Sentences

ORIGINATOR: Instructor Placeholder AAA  EFF TERM: Summer 2010
FORMERLY KNOWN AS:
DATE OF OUTLINE/REVIEW: 11-16-2006
CROSS LISTED COURSE:

SEMESTER UNITS: 1.3
HRS LEC: 0.0  HRS LAB: 45.0  HRS OTHER: 0.0
CONTACT HRS TOTAL: 45.0
STUDY NON-CONTACT HRS RECOMMENDED: 0.0

CATALOG DESCRIPTION:
This is a Writing and Reading Center course designed to help students master basic writing structure, word usage, diction, style, and tone. This is a computer based course recommended for students enrolled in ESL G061, G071, and English G009, G010, and G100. Open entry/open exit.

JUSTIFICATION FOR COURSE:

PREREQUISITES:
COREQUISITES:
ADVISORIES:

ASSIGNED DISCIPLINES:
ESL
English

MATERIAL FEE: Yes [ ] No [X] Amount: $0.00
CREDIT STATUS: Noncredit [ ] Credit - Degree Applicable [ ] Credit - Not Degree Applicable [X]
GRADING POLICY: Pass/No Pass [X]  Standard Letter [ ]  Not Graded [ ]  Satisfactory Progress [ ]
OPEN ENTRY/OPEN EXIT: Yes [X] No [ ]
TRANSFER STATUS: CSU Transferable[ ]  UC/CSU Transferable[ ]  Not Transferable[X]
BUSINESS SKILLS STATUS: Yes [X] No [ ]  LEVELS BELOW TRANSFER: 3 levels below transfer level

CALIFORNIA CLASSIFICATION CODES: Y - Not Applicable
NON CREDIT COURSE CATEGORY: Y - Not applicable, Credit Course

OCCUPATIONAL (SAM) CODE: E
REPEATABLE ACCORDING TO STATE GUIDELINES: No [X]  Yes [ ] NUMBER REPEATS:
REQUIRED FOR DEGREE OR CERTIFICATE: No [X] Yes [ ]
GE AND TRANSFER REQUIREMENTS MET:

COURSE LEVEL STUDENT LEARNING OUTCOME(S) Supported by this course:

1. generate properly structured sentences and paragraphs effectively.
2. identify errors in paragraphs.
3. identify errors in sentences.

COURSE OBJECTIVES:
1. Build and use a variety of types of sentences.
2. Follow basic rules for word usage in writing.
3. Apply guidelines of diction and style in writing.
4. Apply rules of sentence structure and grammar in writing.
5. Apply logic and structure to sentence and paragraph building.

**COURSE CONTENT:**

**LECTURE CONTENT:**

A. Sentence Building
   1. parts of a sentence
   2. kinds of sentences: declarative, interrogative, and imperative
   3. phrases
   4. clauses
   5. coordinating conjunctions
   6. subject/verb agreement
B. Word Usage
   1. plurals
   2. negative words
   3. synonyms
   4. antonyms
   5. homophones
   6. possessives
C. Diction and Style
   1. confusing words (ie: principal/principle, affect/effect, accept/except, etc.)
   2. inappropriate language
   3. proper word choice
   4. figures of speech
D. Sentence Structure
   1. fragments
   2. run-ons
   3. misplaced modifiers
   4. parallel structure
   5. awkward sentence structure
E. Logic and Organization
   1. topic sentences
   2. unnecessary sentences
   3. sentence order within paragraphs
   4. transitions
   5. paragraph structure, development, and organization

**LABORATORY CONTENT:**

A. Sentence Building
   1. parts of a sentence
   2. kinds of sentences: declarative, interrogative, and imperative
   3. phrases
   4. clauses
   5. coordinating conjunctions
   6. subject/verb agreement
B. Word Usage
   1. plurals
   2. negative words
   3. synonyms
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   5. homophones
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C. Diction and Style
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   5. paragraph structure, development, and organization

METHODS OF INSTRUCTION:
   A. Lab:
   B. Independent Study:

INSTRUCTIONAL TECHNIQUES:

COURSE ASSIGNMENTS:
   Reading Assignments
   PLATO Learning Program (2006): service agreement and program upgrades purchased annually
   Out-of-class Assignments

   Writing Assignments
   Completing a series of computerized tutorials and quizzes, and applying new knowledge to practical written assignments.

METHODS OF STUDENT EVALUATION:
Short Quizzes
Written Assignments
Problem Solving Exercises
Skills Demonstration

Demonstration of Critical Thinking:
The ability to identify and correct common structural errors within writing, and write sentences that adhere to tenants of diction, style and tone.

Required Writing, Problem Solving, Skills Demonstration:
Completing a series of computerized tutorials and quizzes, and applying new knowledge to practical written assignments.

TEXTS, READINGS, AND RESOURCES:

LIBRARY:
   Adequate library resources include:
   Comments:
   Attachments:
Attached Files