This course provides the student with an opportunity to take part in a supervised work experience in the field of Digital Media. Students extend their classroom-based occupational instruction through participation in a supervised cooperative workplace experience in Digital Media. The student, instructor, and employer will cooperatively develop one learning objective. One unit of credit will be awarded for 75 hours of paid or 60 hours of unpaid employment for successful completion of learning objective. The maximum units a student can earn in a term for general work experience is 6 units, and for occupational work experience it is 8 units. Students may earn up to a maximum of 16 semester units or 24 quarter units of work experience education.

**JUSTIFICATION FOR COURSE:**

**PREREQUISITES:**
- DM G100: Digital Media, Introduction with a minimum grade of B or better and
- DM G140: Digital Media Production, Introduction with a minimum grade of B or better or
- DM G160: Video Editing 1 with a minimum grade of B or better or
- DM G111: Sound Design for Film, Video, and Gaming with a minimum grade of B or better or
- Approval of Digital Media Department Chair.

**COREQUISITES:**

**ASSIGNED DISCIPLINES:**
- Broadcasting technology (film making/video, media production, radio/TV)
- Commercial music
- Media production (also see broadcasting technology)
- Multimedia

**MATERIAL FEE:** Yes [ ] No [X] Amount: $0.00

**CREDIT STATUS:** Noncredit [ ] Credit - Degree Applicable [X] Credit - Not Degree Applicable [ ]

**GRADING POLICY:** Pass/No Pass [ ] Standard Letter [X] Not Graded [ ] Satisfactory Progress [ ]

**OPEN ENTRY/OPEN EXIT:** Yes [ ] No [X]

**TRANSFER STATUS:** CSU Transferable [X] UC/CSU Transferable [ ] Not Transferable [ ]

**BASIC SKILLS STATUS:** Yes [ ] No [X] LEVELS BELOW TRANSFER: Not Applicable

**CALIFORNIA CLASSIFICATION CODES:** Y - Not Applicable
DM G191 - Digital Media - Cooperative Work Experience

NON CREDIT COURSE CATEGORY: Y - Not applicable, Credit Course

OCCUPATIONAL (SAM) CODE: C

REPEATABLE ACCORDING TO STATE GUIDELINES: No [ ] Yes [X] NUMBER REPEATS: 3

REQUIRED FOR DEGREE OR CERTIFICATE: No [ ] Yes [X]

Audio Recording (Certificate of Specialization)
Digital Media (Associate in Arts)
Digital Media (Certificate of Achievement)
Video Production (Certificate of Specialization)

GE AND TRANSFER REQUIREMENTS MET:

PROGRAM LEVEL LEARNING OUTCOME(S) Supported by this course:

acquire real world, hands on experiences in basic software and hardware tools utilized in digital media production.

COURSE LEVEL STUDENT LEARNING OUTCOME(S) Supported by this course:

1. Demonstrate competent and appropriate employment skills showing improved understanding of human relations, increased self-confidence, and application of classroom theory to real life experience.

2. Write one learning objective based on work-related duties.

3. Demonstrate competent and appropriate completion of each objective, showing increased performance, improved efficiency, and enhanced skills in the workplace.

COURSE OBJECTIVES:

1. Identify goal.
2. Plan and conduct a job search.
3. Complete two job interviews.
4. Follow employment policies.
5. Build self-identity and confidence as a worker.
6. Observe the dynamics of human relations in the work environment.
7. Apply skills learned in the classroom to actual working conditions.
8. Evaluate self-achievements and accomplishments

COURSE CONTENT:

LECTURE CONTENT:

A. Write a measurable learning objective related to personal and work-site needs.
B. Interview at work-site and to present one's self in a professional manner.
D. Dress appropriately for work-site.
E. Maintain a log of that lists time at worksite and tasks related to work experience.
F. Prepare a written report that details the cooperative work experience. Report should discuss and list tasks related to accomplishment of cooperative work experience objective.
LABORATORY CONTENT:
Supervised work experience.

METHODS OF INSTRUCTION:
A. Work Experience:

INSTRUCTIONAL TECHNIQUES:
Students will receive instruction and one-on-one conferencing related to instructional objectives.

The site supervisor will process and provide goal achievement input and evaluation of students' job performance on an on-going basis.

The instructor will provide on-site goal achievement assessment and reassessment, as well as final evaluation.

COURSE ASSIGNMENTS:
Out-of-class Assignments

Writing Assignments
Title 5 Cooperative Work Experience guidelines require students to:
A. Maintain record or journal of internship experience and documentation of hours.
B. Write an evaluation of internship experience.
   Proficiency will be demonstrated by achieving competency per individual agreement as determined by evaluation process.

METHODS OF STUDENT EVALUATION:
Written Assignments
Report

Demonstration of Critical Thinking:
A. Evaluation by internship site supervisor.
B. Self-evaluation of accomplishment of objectives.
C. Evaluation by internship instructor.

Required Writing, Problem Solving, Skills Demonstration:
Title 5 Cooperative Work Experience guidelines require students to:
A. Maintain record or journal of internship experience and documentation of hours.
B. Write an evaluation of internship experience.

Proficiency will be demonstrated by achieving competency per individual agreement as determined by evaluation process.

TEXTS, READINGS, AND RESOURCES:
Other:
1. Cooperative Work Experience Handbook as developed by Digital Media Arts Faculty.

LIBRARY:
Adequate library resources include: Print Materials
Non-Print Materials
Services